



8100 Paseo del Ocaso #B, La Jolla, CA 92037  
858-459-1196

### LJAA Reimbursement Form

**Please attach an itemized invoice, bill, or receipt. Reimbursement will not be made without appropriate proof of payment.**

**Date:** \_\_\_\_\_

**Amount Requested:** \_\_\_\_\_

**Reason for Expenditure:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Make Check Payable To:** \_\_\_\_\_

**Submitted By:** \_\_\_\_\_

**Committee:** \_\_\_\_\_

**Committee Chairperson's Approval:** \_\_\_\_\_

**Please send this form and enclosures, including a stamped, self-addressed envelope, to Sharon Ford, LJAA Treasurer, 6096 Portobelo Ct, San Diego CA 92124.**

\_\_\_\_\_  
staff use only

**Amount Paid:** \_\_\_\_\_ **Check #:** \_\_\_\_\_

**Date:** \_\_\_\_\_